

Instructions for Application for Advanced Practitioner of Nursing Certificate

Qualifications for Nevada Certification

If you completed your APN program before July 1, 1992

- You must have worked 800 hours in APN practice during the five years immediately preceding this application.
- You must have an active certification/license in another state or jurisdiction.

If you completed your APN program between July 1, 1992 and June 1, 2005

- You must hold a current national certification as an advanced practitioner of nursing OR hold a bachelor's degree in nursing from an accredited school.
AND
- You must have worked 800 hours in APN practice during the five years immediately preceding this application OR have completed a program designed to prepare an advanced practitioner of nursing in the preceding two years.

If you completed your APN program after June 1, 2005

- You must hold a master's degree in nursing or related health field.

If you have not worked 800 hours as an APN during the past five years and you have not completed a nurse practitioner education program in the preceding two years

- You must work 1,000 hours under the supervision of a qualified physician or Nevada certified APN upon receipt of your APN certification.

All applicants

- You must hold an active Nevada RN license.
- You must practice only when you have supervised practice or a collaborative relationship with a Nevada-licensed physician.
- Your collaborating physician(s) must have expertise within your area of specialty.
- You must maintain current copies of your protocols at each site where you practice as an APN. Those protocols must reflect national or customary standards for your medical specialty and comply with all relevant state and federal laws.
- Your protocols must be reviewed and signed by your collaborating physician(s).

Please note: the Board will conduct random audits of your practice.

Application Instructions

You must submit items 1-7:

1. A completed and signed application form, including a fee of \$200 (money order, cashier's or personal check, or MasterCard™, Visa™ or Discover™ debit or credit card) made payable to NSBN. *Fees are not refundable.*

(over)

2. Completed fingerprint cards (call 888-590-6726 for cards, instructions and submission form) unless you have submitted fingerprints for Nevada RN licensure within the past six months.
3. A copy of your active certificate of recognition or license from another state, if applicable.
4. An official transcript sent directly from your advanced nursing education program. The program must have been at least one academic year in length, and must have included at least four months of classroom instruction. The transcript must show your program included these basic educational components:
Advanced health assessment, Advanced pathophysiology, Advanced role preparation, Specific medical specialty, Clinical preceptorship. (And if you are applying for prescribing privileges, advanced pharmacotherapeutics)
If the above components are not clearly identified as courses on your transcript, you must provide an explanatory letter from an authorized school representative, or copies of the relevant pages of the school catalog from the year(s) of your attendance.
5. Documentation of accreditation/approval (by the National League for Nursing, Commission on Collegiate Nursing Education, another nationally recognized accrediting body, or the state board of nursing in the state the program was offered) of your advanced nursing education program. Acceptable forms of documentation are copies of the relevant page(s) from the program catalog, a letter from an authorized representative, or a copy of the web verification from the accrediting body.
6. Collaborating physician agreement (sample form is attached) or, if you haven't worked at least 800 hours a year in APN practice during the past five years, a supervising practitioner agreement.
7. For prescribing privileges, complete the enclosed application. In addition to applying to the Nevada State Board of Nursing, you must apply to the Nevada State Board of Pharmacy. Contact the pharmacy board directly for forms and regulations regarding authority to prescribe medication: Nevada State Board of Pharmacy, 431 W. Plumb Lane, Reno, NV 89509,(775) 850-1440.

General Information

- Follow all instructions. All questions in all sections must be answered completely and the answers legibly written. *Incomplete applications will be not be processed.*
- Your application for certification is valid for one year from the date received by the Board. It is your responsibility to follow up with the Board to determine the ongoing status of your application.
- You must notify the Board, in writing, within 30 days of any change in your address of record or practice location.
- A temporary certificate of recognition may be issued when the appropriate criteria has been met. The temporary certificate lapses on the date noted on the card. *If you obtain a temporary certificate, but do not complete the certification process, you will not be eligible for another temporary certificate.* A temporary certificate is not issued for prescribing privileges.
- After all documents are submitted, reviewed, and evaluated, if you are eligible, you will be issued a permanent certificate, which will be mailed to your address of record.
- If you have had a Nevada RN license for more than six months, you must submit a new set of fingerprints with your application. Please call the Board at 888-590-6726 to request fingerprint cards and instructions.